



Managing Financial Distress In-Person Course

Outline / Agenda

Day 1

Time	Description
8:30-8:45 a.m.	Welcome and Introductions
8:45-9 a.m.	The Three Phases of Fiscal Recovery and Overview of GFOA's 12-Step Fiscal First Aid Recovery Process
9 a.m.-9:45 a.m.	Step 1: Recognition Group Discussion
9:45-10:30	Step 2: Mobilize Group Discussion/Exercise
10:30-10:45 a.m.	Break
10:45 a.m.-12 p.m.	Step 3: Generic Treatments Group Exercise
12-1 p.m.	Hosted Lunch
1-2:30 p.m.	Step 4: Initial Diagnosis Group Exercise
2:30-2:45 p.m.	Break
2:45-4:15 p.m.	Step 5: Near-term Treatments Group Exercise
4:15-4:30 p.m.	Assign Homework (split attendees into group, assign an article to read, discuss tomorrow in small group, and summarize for the class)

Day 2

Time	Description
8:30-9:15 a.m.	Group Discussions and Presentations
9:15-10:30 a.m.	Step 6: Detailed Diagnosis Group Exercise
10:30-10:45 a.m.	Break
10:45 a.m.-12 p.m.	Step 7: Recovery Plan Group Discussion
12-1 p.m.	Hosted Lunch
1-2:30 p.m.	Step 8: Long-term Treatments Group Exercise
2:30-2:45 p.m.	Break
2:45-3:45 p.m.	Step 9: Long-term Financial Planning Group Exercise
3:45-4:15 p.m.	Step 10: Recovery Leadership Step 11: Manage the Recovery Process Step 12: The Outcome of Recovery
4:15-4:30 p.m.	Course Wrap-up and Key-takeaways

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